



AGENDA FOR THE CITY OF BARABOO PUBLIC SAFETY COMMITTEE

Members noticed must notify Committee Chairman Wedekind at least 24 hours before the meeting if they will not be able to attend.

Date and Time: Monday, August 31, 2020 – **1:00 P.M.**

Location: City Services Center – 450 Roundhouse Court, Baraboo, WI

Members Noticed: Phil Wedekind, Tom Kolb, Michael Plautz

Others Noticed: Interim Administrator E. Geick, Mayor M. Palm, Police Chief M. Schauf, Fire Chief K. Stieve, Attorney E. Truman, City Engineer T. Pinion, Utility Superintendent W. Peterson, Street Superintendent T. Gilman, Andy Anderson and Library.

1. Call to Order

- a. Note compliance with the Open Meeting Law.
- b. Roll call.
- c. Approve agenda.
- d. Approve minutes of July 13, 2020 Public Safety Committee meeting.

2. Action Items

- a. Consider request by Andy Anderson to allow a connection to the City's water main for his 40-acre parcel located on the south side of Trap Shoot Road approximately a 1/4 mile east of CTH A in the Town of Fairfield.
- b. Consider revising Section 7.09(2) of the Municipal Code of Ordinances to add a No Parking on southerly 50 feet of West Street between 2nd Avenue and the alleyway south of 2nd Avenue.
- c. Consider restricting access to the Brush Site on the south end of Briar Street.
- d. Consider Fire Department's request to purchase a used inflatable Zodiac boat from the Sauk County Sheriff's Dept.
- e. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for July and August, 2020.

3. Information Items

- a. Video Presentation of the Wisconsin DOT's Virtual Public Informational Meeting for the upcoming STH 33 Reconstruction Project.
- b. Discuss potential for eliminating access to STH 33 for certain private driveways and/or public streets.

4. Reports

- a. Utility Superintendent's Report
 - i. Staffing updates
 - ii. Project updates
 - iii. Water Rate Study

- b. Street Superintendent's Report
 - i. Staffing updates
 - ii. Equipment Updates
 - iii. Monthly Report on Public Works Department activities
 - iv. Project updates
- c. Police Chief's Report
 - i. Update on COVID 19 police response
 - ii. Staffing Update
 - iii. Case/ Response Update
- d. Fire Chief's Report
 - i. Monthly Incident Report
 - ii. Staffing Updates

5. **Adjournment**

Phil Wedekind, Chairperson

Agenda Prepared by Kris Jackson
Agenda Posted by Donna Munz on August 27, 2020

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act, that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk (101 South Blvd or phone 355-2700) during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

FOR INFORMATION ONLY, NOT TO BE PUBLISHED

MEMORANDUM

City of Baraboo

Date: August 27, 2020
To: Public Safety Committee
From: Tom Pinion
Re: Background for the August 31st meeting @ **1:00 pm** – City Services Center

ACTION ITEMS:

Item A. The City received a request from the recent buyer of the 40-acre parcel on the south side of Trap Shoot Road approx. 1/4 east of CTH A in the Town of Fairfield to connect to the City's watermain on the east side of CTH A rather than drill a new well. Section NR 812 of the Wisconsin Administrative Code prohibits private wells within 1,200 feet of any landfill (existing, proposed, or abandoned) and although the Anderson's property lies just beyond that "restricted area", it is down gradient from the former landfill and directly across the road from two other properties that were originally connected to the watermain. Section 13.15 of the General Code of Ordinances prohibits connections to properties outside the City Limits and includes a list of specific properties that are exceptions and will be allowed to connect to this watermain. A map of these "excepted properties" is included in the packet and as you can see, the Anderson property is not one of those properties. Ideally, we would like properties to annex to the City of Baraboo prior to requesting water service. In this case, annexation is unlikely given its proximity to the City's corporate boundaries. In order to allow Mr. Anderson to connect, the ordinance would need to be changed. Recent case law appears to preclude any sort of pre-annexation agreement in exchange for utility service.

Item B. The south end of West Street is routinely parked with cars or trailers on both sides of the street directly across from the alley and north of it. There are a couple of photos included in the packet. Needless to say, it makes for extremely "tight quarters" for our refuse and recycling trucks as well as snow plows.

Item C. See Tony's Memo included in the packet.

Item D. Please refer to the draft Resolution included in the packet.

Item E. This is the standing agenda item to review and approve monthly utility billing adjustments. The adjustments for July & August 2020 are included in the packet.

INFORMATION ITEMS:

Item A. I will have the 13-minute virtual PIM presentation available for you viewing pleasure..

Item B. As part of the DOT's design process, all access points to Hwy 33 have been reviewed. The general rule of thumb is to minimize the number of access points along the corridor, especially for properties with multiple driveways. I will have a list of the driveways we are hoping to eliminate. I am also looking for any informal feedback you care to offer regarding the potential elimination of access to 8th Street from Warren Street and Wood Street. These are three-way intersections with relatively low volume on the side street.

See you Monday at **1:00 PM !**

Minutes of the Public Safety Committee Meeting – July 13, 2020

Members Present: Phil Wedekind and Tom Kolb. Mike Plautz was absent. **Others Present:** Mike Palm, Kevin Stieve, Tom Pinion, Wade Peterson, Tony Gilman, Jan Bance, Wendy Hanley, Jessica Wilcox, and Kris Jackson.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at Baraboo City Service Center. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Wedekind to approve the agenda as posted. Motion carried unanimously. It was moved by Kolb, seconded by Wedekind to approve the minutes of the June 8, 2020 meeting. Motion carried unanimously.

New Business

- a. **Review Bid Tabulation for Draper Street Improvements and recommend award of contract** – Pinion said the City received a 50% grant for the reconstruction of Draper Street, one of only 13 projects funded by the DOT. Pinion said Dean Blum Excavating, Gerke Excavating and Top Tier Grading bid on the project. He said that the estimate was \$870,000 on the gross without the deduct. He said it is the recommendation from staff is to award to the low bidder. It was moved by Kolb, seconded by Wedekind to go with lower bidder, Dean Blum Excavating, in the amount of \$698,902.00. Motion carried unanimously.
- b. **Review Proposals for STH 33 Street Light Design Services and recommend award of contract** – Pinion presented the background to the Committee. He said that if the City goes with the DOT's standard street lighting they contribute 50%. However, if the City chose to go with decorative lighting the DOT would only participate 50% of their standards. He said that he solicited proposals for Street Light Design Services, which is solely the City's responsibility. He said that there are two consultants currently working on that corridor project, MSA is doing the utility design for the Village of West Baraboo; therefore they are familiar with the DOT's consultant, and SEH is the consultant that the City has hired for the design of our utility work, and again, they are familiar with the DOT project and the design process. He said that it is staff recommendation to award to the low bid. Kolb moved, Wedekind seconded to award contract to SEH, not to exceed \$19,500. Motion carried unanimously
- c. **Consider revising Section 7.09(2) of the Municipal Code of Ordinance to add a No Parking area on south side of Quarry Street east of Waldo Street** – Pinion said that Quarry is a narrow street in this area with no curb and gutter on either side, and a ditch on the south side. He said that the west end is routinely parked with cars on both sides of the street, which effectively narrows the roadway, which creates a safety concern. He said that staff is recommending creating a no parking zone on the south side of Quarry Street, 350 feet east of the centerline of Waldo Street. Kolb moved, Wedekind seconded to revise Section 7.09(2) to add a No Parking area on south side of Quarry Street 350 feet east of the centerline of Waldo Street. Motion carried unanimously.
- d. **Review Proposals of Fire Department Remodeling Design Services and recommend award of contract(s)** – Stieve said that he sought price quotes from three Architectural Firms to provide quotes for design services for the remodel of the fire department. He said to provide "apples to apples" the cost represent the architectural services for the construction component of the proposed remodeling only. He said that he is working with Transcend Architects & Engineers to finalize the contract. He said the contract would be reviewed by the City Attorney and also go through the regular purchasing policy. Kolb moved, Wedekind seconded to approve the low bidder, Transcend Architects & Engineers in the amount of \$4,800. Motion carried unanimously.
- e. **Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for May and June, 2020** – It was moved by Kolb, seconded by Wedekind to approve the monthly billing adjustments/credit for Sewer and Water Customers for May and June, 2020. Motion carried unanimously.

Informational Items

- a. Pinion said that he has received complaint about truck traffic from the Devil's Lake Business Park on Lake Street using Gall Road in the Town of Baraboo. He said that he spoke to Bill Klemm, Town Chair and he said that it was not the City's problem.
- b. Pinion said that he received a general complaint about general safety on Hill Street between Mill Race Drive and Lake Street. He said that this is a narrow underpass and the residents in the condominium units on Hill Street claim that there are a lot a near misses and traffic is flying through there. He said people of suggested that it be one way only, from Sumac to the Dog Park, but that is not realistic. He said that the Police's Department new digital speed board will be put up which

collects traffic counts and speed and stores it. Kolb asked if yellow flashing lights at both ends could be installed, Pinion said the cost would be approximately \$8,000. Pinion indicated that there are no significant crashes at the underpass. Pinion said to improve pedestrian safety there would have to be a separate underpass that would have to be a horizontal directional drill, which would be very expensive.

Reports

a. Street Superintendent's Report

- i. Staffing updates – Gilman said that the department is working a split shift for staffing and said that it is working well. He said one guy comes in a 5:30 and sanitizes everything, and then half crew comes in at 6:00 and the other half comes in at 7:00.
- ii. Monthly Report on Public Works Department activities – Gilman said crews have been busy with usual tasks, such as street sweeping, traffic line striping, monthly brush pickup, pothole patching when needed, and stormsewer repairs. Gilman said the department is attempting to clean-up our own campus when time permits. He said the brush site continues to be a challenge, with COVID and everyone being at home has significantly increased the traffic. The chipper will be here in early August and crushing will start in two to three weeks.
- iii. Project updates - The Department has been doing a few repairs, 10th & Elizabeth intersection is complete. Lincoln and 9th and Lincoln and 10th has been complete. Wedekind would like Gilman to look at the 5th & Jefferson intersection. Gilman said that they still intend on addressing the intersections of Moore Street & 2nd avenue, Keith Street & 14th Street, and Russell Street & Badger Drive with similar repairs. Gilman said a couple of months ago they went to mandatory carts for garbage and recycling and according to the drivers it is working well. He said recently an individual contacted him requesting weekly recycling; however, nothing has been brought forward. He said that with the amount of upgrades that have been done, there a lot of 64-gallons that have come back. He said that these are not new carts and the price of carts is not set by ordinance so a price can be set by the Committee without going further, and start encouraging people to purchase a second cart at a reduced rate. Pinion said that they would work with the finance department to come up with a reasonable price, and it would clear up some inventory for the department.

b. Fire Chief's Report

- i. Monthly Incident Report – He said the monthly report would be in the Council packet.
- ii. Project Updates – Stieve said that he is still working on the Technical Rescue Ordinance with the City Attorney and it has been given to the City Administrator to review. He said he will be looking into the CARES Act Funding because the Department needs a boat.
- iii. Staffing Updates – Stieve said that another member resigned due to health issues and a non-active member submitted her resignation. He said the department is actively recruiting.

c. Utility Superintendent's Report

- i. Staffing Updates – Peterson said he was going to go through his report first and then bring in new Billing Tech and there will be a presentation for Wendy Hanley and cake.
- ii. Projects updates – Peterson said Mound Street was started last week putting in the temporary water services. He said today half of the water main project started at Elizabeth, while that is sitting, crew will move to Camp Street alley to do the storm sewer and then back to Mound to connect the water services to the houses, and then the other half of the water main will be started. He said that there are ten households on Mound that agreed to part of the lead service replacement program. Peterson said this week is home run week for the Oak Street Booster Station, most of it should be operational by Friday.
- iii. Equipment Updates – None to report.
- iv. Preparation for Rate Case application to Public Service Commission for a prospective increase in water rates – Peterson said the City will be losing LSC Communications in September and they are trying to finish out the last of their contract. He said this has a huge factor on our Water Utility; therefore he has initiated a conversation is the Public Service Commission. He said he has received the packet of information that the Utility has to provide to them. He said the chances of it being completed by January

is pretty slim. He is hoping to get it to a state where they can have the new rates by November timeframe and do the public notice. Kolb asked if he was looking for an increase in the rate, but he feels that it may be significant.

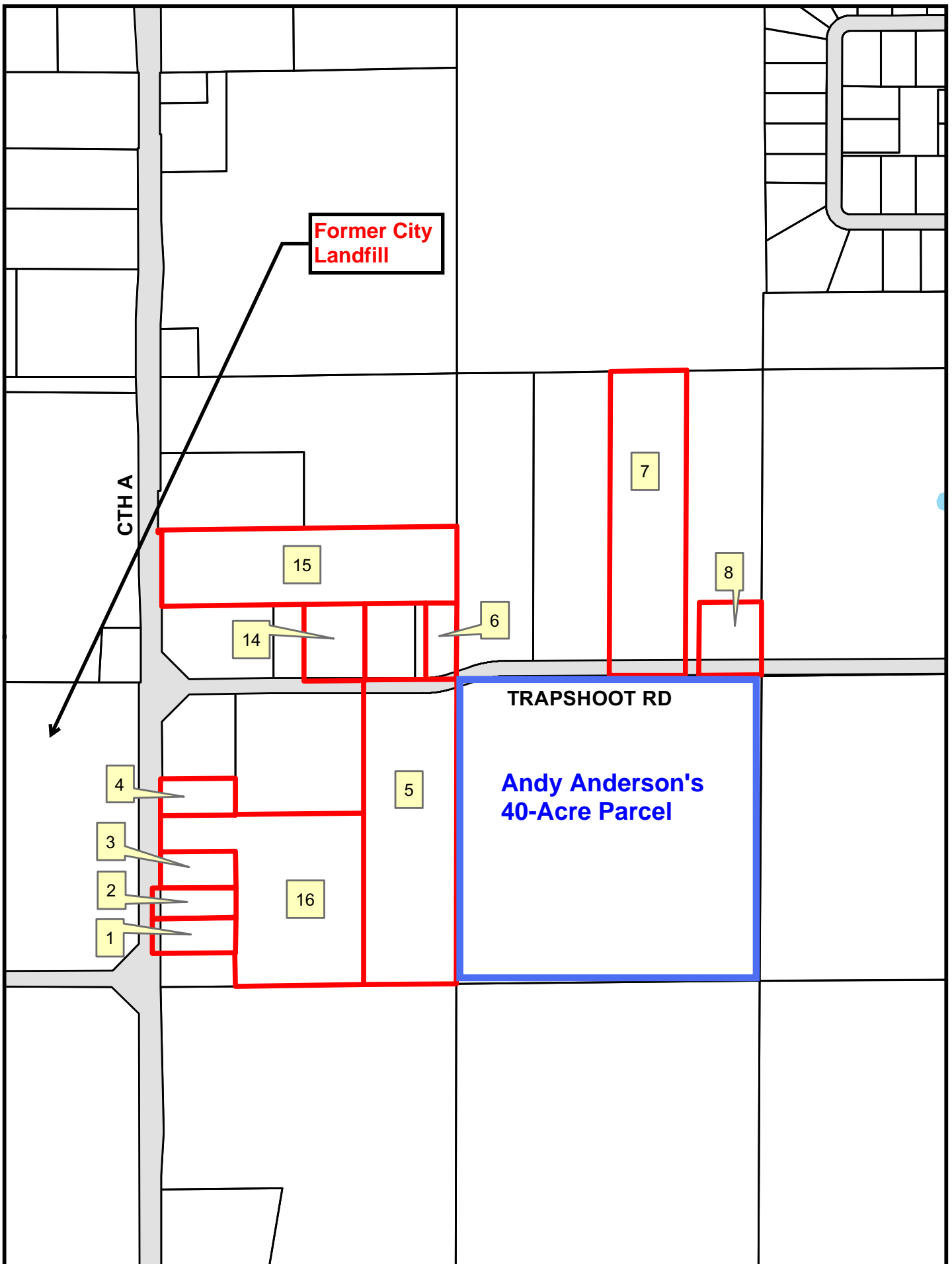
- v. Personnel Update-Peterson introduced Jessica Wilcox the new billing tech, who came to the City from the City of Portage. Peterson said she is an outstanding asset, and doing a great job. Peterson said that Wendy has been with the Utility for 26 years and will be retiring in two weeks. Mayor Palm then presented Wendy with a plaque for her dedicated service. Cake was then served in Wendy's honor.

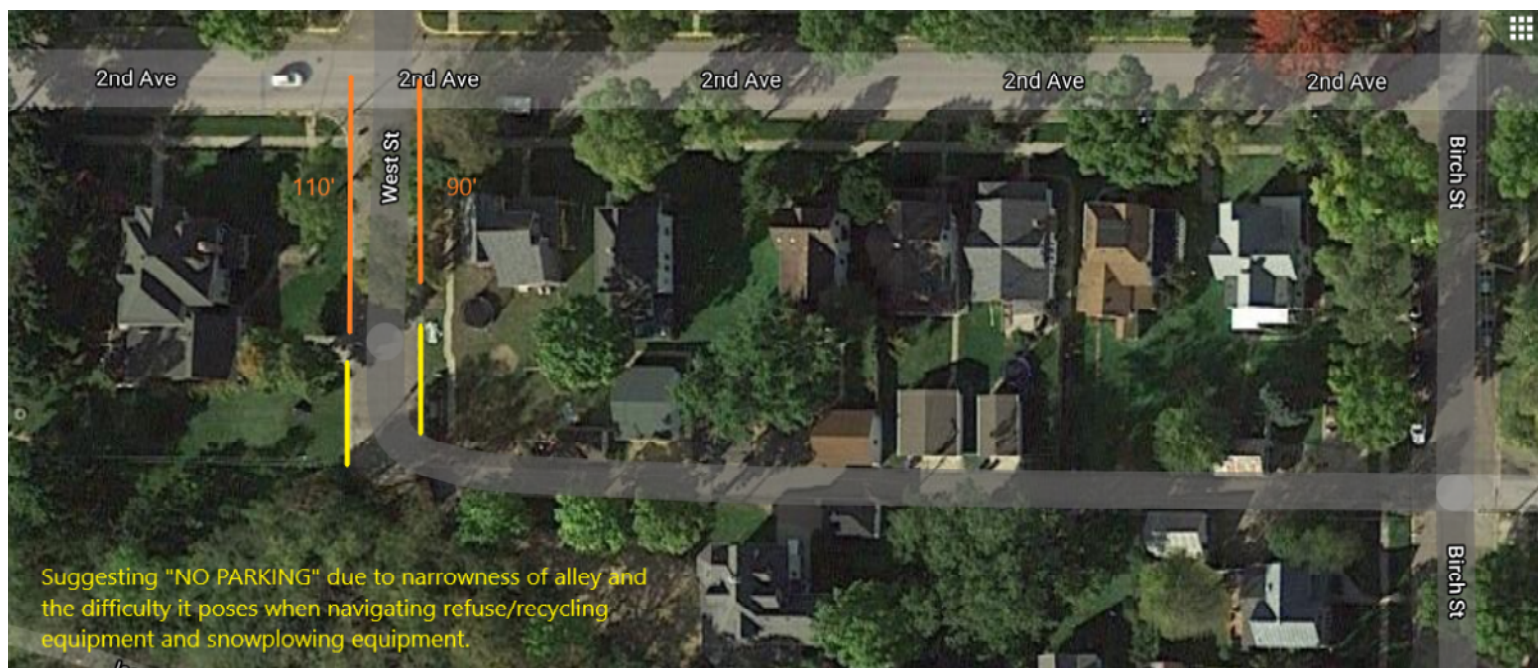
AJOURNMENT – It was moved by Kolb, seconded by Wedekind to adjourn at 1:45 p.m. Motion carried.

Respectfully submitted,

Phil Wedekind, Chairman

OUTSIDE WATER SERVICE AREA "A"





Suggesting "NO PARKING" due to narrowness of alley and the difficulty it poses when navigating refuse/recycling equipment and snowplowing equipment.





To: Public Safety Committee

From: Tony Gilman – Baraboo Street Supt.

CC: Tom Pinion – Director of Public Works/City Engineer, Mike Palm – Mayor, Ed Geick – Interim City Administrator, Mark Schauf – Police Chief, Emily Truman – City Attorney

As all of you are aware, at the July 29th 2019 Public Safety Committee Meeting we began the process of creating an ordinance specific to the City's Yard Waste and Compost Site due to the continuous dumping of non-allowed materials at the site and non-resident users at the site. The creation of the ordinance gave the city the ability to cite individuals that dumped materials that have been clearly posted "not allowed" or cite individuals that reside outside the City of Baraboo. With the help of Baraboo Police Department, we have been able to find and warn/cite many individuals that have unlawfully dumped at the site. However, what we have found is that the time to review surveillance, determine the offender, warn/cite the offender, and cleanup the materials left behind by the offender, has put a strain on staff's ability to perform other necessary tasks of which they are responsible for, and poses a negative financial impact to both DPW's and PD's budget.

As time permits, I have been performing ID checks when I see users at the site, and have found that possibly as many as 30-40% of site users do not reside within the City of Baraboo municipal borders, a statistic that has been confirmed by PD staff via license plate checks and onsite identification checks. With grinding of the brush pile historically averaging about \$10,000 per year, that would equate to \$3,000-4,000 of cost to chip non-resident brush annually. Since we have increased enforcement of the site, we have also found that individuals have instilled stealthier tactics to avoid detection by surveillance by coming in late at night when the surveillance cameras struggle to capture a clear photo of the license plate, covering or removing their license plate, or placing material under a cover so surveillance cannot see the contents of the truck bed/trailer.

My proposal to the committee is that we discontinue the brush drop-off site in its entirety as of October 31st, 2020. We would continue to receive yard waste, concrete, and asphalt drop-off as previously allowed. Those are items that we are able to produce into usable materials for our residents, or for our own street projects. This proposal is only possible because the City of Baraboo Public Works Department provides monthly curbside brush pickup for our residents during the last full week of each month from April to October. During that scheduled week, staff has been routinely completing brush pickup in the entire town within three work days. Even if site closure

occurs, I do not anticipate a significant increase in brush being placed curbside by the residents. I believe the majority of our residents already utilize the curbside service rather than hauling the material to the site themselves. If we were to see an increase in material being placed curbside by our residents, we have the equipment available and feel the cost to assign additional staff members to monthly brush pickup will be less of a burden financially than the cost of hiring a brush grinding contractor annually. Plus, the labor and efforts involved with attempting to track down offenders will be significantly reduced, allowing our Police Supervisors, Police CSO's, and DPW staff more time to focus on other tasks of importance.

The idea of staffing the site has been posed by some users, but that method would involve additional costs due to the need to hire additional staffing to monitor the site. The idea of charging various fees for resident, non-resident, or contractors has also been posed. Again, that process would require additional time by staff to sell the various permits and monitor the site for registered users. Both suggestions are understandable suggestions from individuals that would like to have access to the site, but would still require a significant amount labor costs to insure compliance.

In closing, staff and myself have discussed various methods of controlling costs associated with the site and it has been agreed that closure of the site is the most cost effective method. Enforcement has reduced the amount of obvious illegal dumping offenders but provides minimal impact to curb non-resident offenders due to the laborious process of running every license plate to verify residency. As I stated before, closure of the site would not eliminate a service to our residents because we would continue to provide curbside brush pickup on a monthly basis.

Thank you.
Tony Gilman
City of Baraboo
Street Superintendent

RESOLUTION NO.

Dated:

The City of Baraboo, Wisconsin

Background:

The Sauk County Sheriff's Department found a used Zodiac 14 foot inflatable boat that was in very good condition. They were looking for a boat that could operate on the Baraboo River as they have had incidents on the Baraboo River. We too have had rescue calls on the Baraboo River where a boat was needed. We were writing grants and seeking other funds for a boat purchase. The boat would also be useful for incident calls on Devil's Lake.

After discussing the arrangement with the Sheriff's Department and actually operating the boat on Devil's Lake, I am requesting to use remaining budget money from Self Contained Breathing Apparatus (SCBA) purchase to buy boat from Sheriff's Department.

Since the Sheriff's Department initiated purchase and made arrangements to the private seller by end of August, this compelled the purchase from the Sheriff's Department.

The Sheriff's Department is in agreement with this transaction.

Fiscal Note: (☒one) ☐Not Required ☐Budgeted Expenditure ☒Not Budgeted

Comments

There is \$3,505 left from the SCBA upgrade that will be used for this purchase.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Fire Chief is authorized to purchase 14 foot Zodiac inflatable boat with motor and trailer from the Sauk County Sheriff's Department for \$3,400.00

Offered by: Public Safety

Motion:

Second:

Approved: _____

Attest: _____

Report Criteria:
Selected types: Billing Adjustment

Billing Adjustment

07/01/2020

Name	Customer Number	Type	Description	Amount	Service
LSC COMMUNICATIONS	99-004520-00	Billing Adjustment	BANKRUPTCY=QTR 1, 2020--TRF QTR 2 CHGS TO NEW UB ACCT #	-1,213.29	Multiple
LSC COMMUNICATIONS	99-004520-01	Billing Adjustment	BANKRUPTCY=QTR 1, 2020--TRF QTR 2 CHGS TO NEW UB ACCT #	1,213.29	Multiple
LSC COMMUNICATIONS	89-021000-00	Billing Adjustment	BANKRUPTCY=QTR 1, 2020--TRF QTR 2 CHGS TO NEW UB ACCT #	-485.07	Multiple
LSC COMMUNICATIONS	89-021000-01	Billing Adjustment	BANKRUPTCY=QTR 1, 2020--TRF QTR 2 CHGS TO NEW UB ACCT #	485.07	Multiple
LSC COMMUNICATIONS	89-020500-00	Billing Adjustment	BANKRUPTCY=QTR 1, 2020--TRF QTR 2 CHGS TO NEW UB ACCT #	-53,077.99	Multiple
LSC COMMUNICATIONS	89-020500-01	Billing Adjustment	BANKRUPTCY=QTR 1, 2020--TRF QTR 2 CHGS TO NEW UB ACCT #	53,077.99	Multiple
LSC COMMUNICATIONS	89-020000-00	Billing Adjustment	BANKRUPTCY=QTR 1, 2020--TRF QTR 2 CHGS TO NEW UB ACCT #	-5,857.28	Multiple
LSC COMMUNICATIONS	89-020000-01	Billing Adjustment	BANKRUPTCY=QTR 1, 2020--TRF QTR 2 CHGS TO NEW UB ACCT #	5,857.28	Multiple

Total 07/01/2020:

-

07/06/2020

Name	Customer Number	Type	Description	Amount	Service
GIBBS, MARC	63-113000-00	Billing Adjustment	REPAIRED RUNNING TOILET	-58.89	Multiple
SCHILLER, RUTH	85-098000-01	Billing Adjustment	REPAIRED LEAKY SHOWER	-6.34	Multiple

Total 07/06/2020:

-65.23

07/15/2020

Name	Customer Number	Type	Description	Amount	Service
WEILAND, PATRICK	62-005000-00	Billing Adjustment	REPAIRED WATER HEATER	-43.51	Multiple

Total 07/15/2020:

-43.51

07/17/2020

Name	Customer Number	Type	Description	Amount	Service
CHRISTIAN, DAVID & JENNIFER	60-099000-02	Billing Adjustment	REPAIRED x2 LEAKY TOILETS	-73.68	Multiple

Total 07/17/2020:

-73.68

07/28/2020

Name	Customer Number	Type	Description	Amount	Service
4U PROPERTIES LLC	63-052000-01	Billing Adjustment	REPAIRED RUNNING TOILET	-8.16	Multiple
LSC COMMUNICATIONS	89-021000-01	Billing Adjustment	19 DAYS BANKRUPTCY (3/25 - 4/12)	-100.18	Multiple
LSC COMMUNICATIONS	89-021000-00	Billing Adjustment	19 DAYS BANKRUPTCY (3/25 - 4/12)	100.18	Multiple
LSC COMMUNICATIONS	99-004520-01	Billing Adjustment	19 DAYS BANKRUPTCY (3/25 - 4/12)	-250.57	Multiple
LSC COMMUNICATIONS	99-004520-00	Billing Adjustment	19 DAYS BANKRUPTCY (3/25 - 4/12)	250.57	Multiple
LSC COMMUNICATIONS	89-020000-01	Billing Adjustment	19 DAYS BANKRUPTCY (3/25 - 4/12)	-1,209.66	Multiple
LSC COMMUNICATIONS	89-020000-00	Billing Adjustment	19 DAYS BANKRUPTCY (3/25 - 4/12)	1,209.66	Multiple
LSC COMMUNICATIONS	89-020500-01	Billing Adjustment	19 DAYS BANKRUPTCY (3/25 - 4/12)	-10,961.76	Multiple
LSC COMMUNICATIONS	89-020500-00	Billing Adjustment	19 DAYS BANKRUPTCY (3/25 - 4/12)	10,961.76	Multiple

Total 07/28/2020:

-8.16

Total Billing Adjustment:

-190.58

Report Criteria:
Selected types: Billing Adjustment

Billing Adjustment

08/03/2020

Name	Customer Number	Type	Description	Amount	Service
MANN, JANELLE	91-029000-00	Billing Adjustment	REPAIRED RUNNING TOILET	-17.20	Multiple
Total 08/03/2020:				-17.20	

08/11/2020

Name	Customer Number	Type	Description	Amount	Service
HORNBY, DARREN	70-034000-02	Billing Adjustment	REPAIRED RUNNING TOILET	-85.80	Multiple
Total 08/11/2020:				-85.80	

08/14/2020

Name	Customer Number	Type	Description	Amount	Service
HINZ, CORY	80-017000-01	Billing Adjustment	REPAIRED RUNNING TOILET	-76.21	Multiple
Total 08/14/2020:				-76.21	

08/21/2020

Name	Customer Number	Type	Description	Amount	Service
3 TD LLC	95-194600-11	Billing Adjustment	Read/Usgr Adj for 06/30/2020	-578.52	Multiple
Total 08/21/2020:				-578.52	
Total Billing Adjustment:				-757.73	
Grand Totals:				-757.73	

meter error on
new account *

Report Criteria:
Selected types: Billing Adjustment



To: Public Safety Committee
From: Utility Superintendent
Re: August 2020 Agenda

Old Business:

None

New Business:

None

Reports:

Oak Street Booster Station Electrical Upgrade – Project is 97% complete.

Lead Service replacement – After the lead service replacements on Mound Street. We should have enough funds to complete 3 more services. We will be applying for 2021 grant money to continue the program.

Mound Street reconstruction – The new water main and services are complete.

Service disconnections – The Public Service Commission has extended the disconnection moratorium until October 1st. Tentatively our disconnection date will be October 6th. Our goal is to get most of the delinquent accounts paid up so we don't have to put a significant amount on the tax roll.

Water Rate Study – We submitted the application on August 25th. Rough projections are a 53% increase. We are a long way from seeing how true that number will be. Jan and Jessica did a great job with completing the application! Not many systems our size can complete the application in-house.



BARABOO POLICE DEPARTMENT
101 South Boulevard
Baraboo, WI 53913

Mark R. Schauf, Chief of Police

Telephone (608) 355-2720



www.cityofbaraboo.com

TO: Public Safety Committee

FROM: Mark Schauf
Chief of Police

DATE: August 24, 2020

Committee members:

The summer has been a bit odd without our usual events to mark the days, but we have stayed quite busy.

- A lot of time has gone into the “go live” of our new Records Management Software (RMS) known as Zuercher. This allows us to communicate directly with dispatch and is a powerful tool for the officers. As you may guess, it is a new program so there is a learning curve and we will spend the next several months settling in. I hope to be able to provide a better formal report in the next meetings but getting the data transfer has been a lot of work.
- We have two current openings in the department, one is a patrol officer and one is a detective. We have a potential candidate for the patrol position, who was actively deployed as a member of the Guard, and should return in the next month. We have a full compliment of Community Service Officers. Katy Klein has been hired and she and John are very active addressing issues.
- We are working on a few properties for Nuisance Ordinance under 10.05A. One on 1st St, 1 on 11th St. The property owners have been involved and the 1st St property has resulted in citations to parties, not yet the owner.
- We are prepared for the in-person start to the school year. The SRO's will be busy as we anticipate a lot of issues have gone unreported and mental health of the kids and staff will be challenged. We have taken steps to try and get processes in place before the first day of school. There will be issues with parking and the construction on Draper, but Tom has been working with the school. We are doing temporary parking restrictions.
- There is a request that will be going to Admin Committee to add domesticated ducks and quail to our Chicken ordinance. Two different parties have made requests, so it will be reviewed and possibly seen at Council.
- We have had no significant use of force incident in the department outside of usual. It is important to note that all UOF is reviewed beyond simple handcuffing. In the last months, all officers have done a word for word policy review and trained on incident responses and the use of BWC.